

BOSCOBEL

HOUSE AND GARDENS



FAQs

for Weddings & Special Functions

When are Boscobel's grounds available for weddings and other outdoor events?

Boscobel's grounds are available for rent in spring & fall (May/Sept/Oct) for a 5-hour period between 12noon and 10pm and during summer months (June/July/August) for a 5-hr period between 12noon & 5pm.

What is the grounds rental fee?

Effective January 1, 2011, the grounds rental fee for the West Meadow is \$6,500 and the rental fee for the East lawn is \$8,500.

What do the grounds rental fees include?

Your 5-hour rental includes use of our amazing grounds and gardens, the breathtaking views, electrical service, restrooms, parking, grounds security, as well as an administrative and maintenance employee on duty at the time of your event.

Can you hold my date for me?

Payment of a deposit of 50% of the rental fee must be received by Boscobel along with the signed contract to reserve a specific date and time.

Is a tent included in your grounds rental fee?

No. However, we are happy to provide a list of rental companies who have been to Boscobel and are familiar with our property and policies.

Is our wedding the only wedding on Boscobel's grounds that day? Yes

What is the capacity on guests for my event?

Depending on your chosen location, Boscobel's grounds can accommodate 800+ guests.

How much does a tent cost? Other rentals?

Tents and rentals vary according to the size and nature of your event. Please direct pricing inquiries to the individual vendors.

May I rent the grounds for just a wedding ceremony?

Yes, Boscobel's grounds may be rented for an outdoor ceremony (based on availability) no more than six months in advance. The rental fee is \$1,500 per hour with a minimum charge of \$1,500. Additional time will be pro rated in half hour increments. Rental fees also include three hours to be divided between set-up time and break-down time, to take place immediately before and after the ceremony.

Can I bring my own caterer?

Though all vendors are subject to Boscobel's final approval, you are welcome to bring your own caterer. We can also provide a list of companies that have catered weddings at Boscobel and are familiar with our property and policies.

Do you have indoor accommodations?

Boscobel does *not* provide indoor accommodations for a large sit-down wedding reception. However, there are two spaces that, *when not in use*, are available for rent at an additional cost for smaller parties. One is a meeting room with a capacity of 40, the other is an exhibition Gallery with a capacity of 70.

Do you provide a Bridal suite or any other area for the wedding party to prep beforehand?

Although we have a meeting room and Gallery that could be rented (see above) for this purpose if available, we do not provide a typical Bridal Suite. Many of our wedding couples book a B&B in the village of Cold Spring for this purpose.

Is there anything I cannot bring onto the property?

Boscobel does not allow pyrotechnics or large inflatable items of any kind. Although Boscobel accommodates most requests, all "out of the ordinary" inquiries must meet Boscobel's final approval.

Where do my guests go for the restroom?

The public restrooms at the Carriage House remain open during your event, and we provide a portable facilities trailer on the grounds, as well.

We are going to bus our guests to Boscobel. Is there parking?

Yes, Boscobel has ample bus parking.

Will Boscobel be open to the public during my wedding?

Yes, Boscobel remains open to the public until 5pm. However, small signs announcing your event will be posted, and you do have the option of starting at closing time.

Can we have our wedding photos taken on the grounds at no additional cost the day of our wedding?

Yes, if you have paid the grounds rental fee, you are free to have your wedding photo session on the grounds that same day at no additional cost.

Is alcohol allowed?

Yes, alcoholic beverages are permitted on the premises for your wedding event. Alcohol may only be served to persons above the age of twenty-one and may not be served to anyone who appears to be intoxicated. The caterer shall be responsible for obtaining any necessary alcohol beverage permits from governmental agencies and are required to have "liquor legal liability" as part of their insurance coverage.

Does Boscobel require insurance?

Yes. The renter, at his or her own expense, must be covered by insurance with a company satisfactory to Boscobel Restoration, Inc. in an amount not less than \$1,000,000 for both bodily injury and property damage. A certificate of insurance must be delivered to management at least 10 days prior to the event.

In addition, caterers are required to provide a \$500 refundable security deposit and must sign a separate agreement with Boscobel Restoration, Inc., which outlines special rules which must be followed by the caterer. Caterers are also required to have commercial general liability insurance for operations as a caterer. The caterers Certificate of Insurance and \$500 security deposit must be presented to Boscobel at least ten days before the event.

A more detailed document outlining all insurance requirements will be presented at the time of booking.

We have paid our 50% deposit. What is your cancellation policy?

For wedding receptions: one half of the deposit may be refunded if the event is canceled no later than six months in advance of the event.

For ceremonies: Should the ceremony cancel 10 days or less prior to the booked date, 50% will be returned to the renter, less retention of \$150 for Boscobel.

Complete details can be found, upon request, in Boscobel's *Policies & Contract* document.