

BOSCOBEL

HOUSE AND GARDENS



FAQs for Wedding Receptions & Ceremonies

How do I check available dates?

As of 02-22-10, the only available date in 2010 is October 2/3. This grounds rental fee is \$5,000. For all other dates, please send your inquiry via email to Donna Blaney: dblaney@boscobel.org

What is the grounds rental fee for a wedding ceremony/reception?

Effective January 1, 2011, the grounds rental fee for the West Meadow is \$6,500 and the rental fee for the Great lawn is \$8,500. Boscobel's grounds are available for rent between the hours of 12:00pm and 10:00pm.

May I rent the grounds for just a ceremony?

Yes, Boscobel's grounds may be rented for an *un-tented* ceremony (based on availability) no more than six months in advance. The rental fee is \$1,250 per hour with a minimum charge of \$1,250. Additional time will be pro rated in half hour increments. Rental fees also include three hours to be divided between set-up time and break-down time, to take place immediately before and after the ceremony.

When are Boscobel's grounds available for weddings?

Boscobel's grounds may be rented in spring and fall: April through October -- *with the exception of mid-June through Labor Day*, when the Hudson Valley Shakespeare Festival is in residence.

Can you hold my date for me?

Payment of a deposit of 50% of the rental fee must be received by Boscobel along with the signed contract to reserve a specific date and time.

Is a tent included in your grounds rental fee?

No. However, we are happy to provide a list of rental companies who have been to Boscobel and are familiar with our property and policies.

Is our wedding the only wedding on Boscobel's grounds that day?

Yes.

What do the grounds rental fees include?

The fees includes use of our amazing grounds and gardens, the breathtaking views, electrical service, restrooms, parking, grounds security, as well as an administrative and maintenance employee on duty at the time of your event. Rental of the Great Lawn for your wedding also includes use of the restrooms on the lower level of Boscobel House.

What is the capacity on guests for my wedding?

Boscobel's grounds can accommodate groups up to 800+.

How much does a tent cost? Other rentals?

Tents and rentals vary according to the size and nature of your wedding. Please direct pricing inquiries to the individual vendors.

Can I bring my own caterer?

Though all vendors are subject to Boscobel's final approval, you are welcome to bring your own caterer. We can also provide a list of companies that have catered weddings at Boscobel and are familiar with our property and policies.

Do you have indoor accommodations?

Boscobel does *not* provide indoor accommodations for a large sit-down wedding reception. However, there are two spaces that, *when not in use*, are available for rent at an additional cost for smaller parties. One is a meeting room with a capacity of 40, the other is an exhibition Gallery with a capacity of 70.

Do you provide a Bridal suite or any other area for the wedding party to prep beforehand?

Although we have a meeting room and Gallery that could be rented (see above) for this purpose if available, we do not provide a typical Bridal Suite. Many of our wedding couples book a B&B in the village of Cold Spring for this purpose.

Is there anything I cannot bring onto the property?

Boscobel does not allow pyrotechnics or large inflatable items of any kind. Although Boscobel accommodates most requests, all "out of the ordinary" inquiries must meet Boscobel's final approval.

Where do my guests go for the restroom?

The public restrooms at the Carriage House remain open during your event, and we provide a portable restroom trailer on the grounds near your tent site, as well. Rental of the Great Lawn includes use of the restrooms on the lower level of Boscobel House.

We are going to bus our guests to Boscobel. Is there parking?

Yes, Boscobel has ample bus parking.

How do my guests know where to go when they arrive?

Boscobel can post signs that direct guests to your area. Also, a member of Boscobel's Security staff will greet your guests at the main gate and direct them to parking. Limousines, elderly and/or handicapped guests will be permitted to drive up to Boscobel House for drop-off and pick-up, but all vehicles must return to the parking lot for the duration of the event.

Will Boscobel be open to the public during my wedding?

Yes, Boscobel remains open to the public until 5pm. We do hang signs that announce your private event, however, and you do have the option of starting at closing time.

Can we have our wedding photos taken on the grounds at no additional cost the day of our wedding?

Yes, if you have paid the grounds rental fee, you are free to have your wedding photo session on the grounds that same day at no additional cost.

We want our wedding to end at 11pm. Is that okay?

Yes, for an additional \$1,000 you may extend your event by one hour. However, the Town's Noise Ordinance dictates that amplified music MUST end at 10pm.

Is alcohol allowed?

Yes, alcoholic beverages are permitted on the premises for your wedding event. Alcohol may only be served to persons above the age of twenty-one and may not be served to anyone who appears to be intoxicated. The caterer shall be responsible for obtaining any necessary alcohol beverage permits from governmental agencies and are required to have "liquor legal liability" as part of their insurance coverage.

Will the Shakespeare tent still be on the grounds during my wedding?

Although the performance season of the Hudson Valley Shakespeare Festival typically ends on Labor Day, the theater tent may still be in evidence beyond that time.

Does Boscobel require insurance?

Yes. The user, at his or her own expense, must be covered by insurance with a company satisfactory to Boscobel Restoration, Inc. in an amount not less than \$1,000,000 for both bodily injury and property damage. A certificate of insurance must be delivered to management at least 10 days prior to the event.

In addition, caterers are required to provide a \$500 refundable security deposit and must sign a separate agreement with Boscobel Restoration, Inc., which outlines special rules which must be followed by the caterer. Caterers are also required to have commercial general liability insurance for operations as a caterer. The caterers Certificate of Insurance and \$500 security deposit must be presented to Boscobel at least ten days before the event.

A more detailed document outlining all insurance requirements will be presented at the time of booking.

We have paid our 50% deposit. What is your cancellation policy?

For wedding receptions: one half of the deposit may be refunded if the event is canceled no later than six months in advance of the event.

For ceremonies: Should the ceremony cancel 10 days or less prior to the booked date, 50% will be returned to the renter, less retention of \$150 for Boscobel.

Complete details can be found, upon request, in Boscobel's Rental Information & Policies documents.